
THE REPORTAGE COMPANY

Wedding & Portrait Photography

Wedding Photography Contract, Terms, Conditions & Booking Form

It is mutually agreed that the following terms of agreement form an integral part of this contract and that no variation or modification of this contract shall be effective unless accepted by both The Reportage Company and the client, in writing.

BOOKING DEPOSIT

A deposit of £400 is required at the time of booking, together with a signed contract. Dates are reserved only when this deposit is paid by cash, cheque, credit or debit card. Please make cheques payable to The Reportage Company. An unconditional refund policy exists for a period of 14 days from receipt of this contract and payment.

BALANCE PAYMENT

The balance payment, as stated on the booking confirmation letter from The Reportage Company, is to be made not later than 30 days prior to the Wedding Ceremony. Payment for additional album photographs, prints & frames is made after the wedding at the time of ordering.

FEES

The deposit and balance payment make up the fee and includes all photography and your package of choice as confirmed on the booking confirmation letter from The Reportage Company. Prices for wedding reprints are available on our website. Travel is included within Hertfordshire, Essex, Buckinghamshire & London, otherwise travel is charged at 35p per mile. Other expenses, as agreed, such as hotel, flights, etc will be charged at cost.

CREATIVE LICENCE

The Reportage Company shall be granted creative and artistic licence in relation to the choice of locations and poses used. The Reportage Company's judgement on photographic style and the number of photographs taken shall be deemed correct. Some photographs may not be possible due to changes of the weather and the availability and willingness of subjects. The Reportage Company will do their best to honour requested photographs but do not undertake to guarantee any specific picture nor incorporate any specific background, location or group arrangement.

COPYRIGHT

The 1988 Copyright, Designs, and Patents Act assigns copyright to The Reportage Company. You may make additional copies of the DVD supplied with your wedding package, and upload the images onto your own computers, share the images digitally, including via social media, and have additional hard copies made, under this contract.

EXCLUSIVITY

The Reportage Company shall be the sole professional (still) photographers at the venues specified. We do however positively encourage family, friends, and other guests to take photographs throughout the day.





FORCE MAJEURE

In the unlikely event of total photographic failure, injury or sickness beyond The Reportage Company's control, their liability shall be limited to a full refund of all monies paid. Your statutory rights are not affected. The Reportage Company have full Public Liability, and Professional Indemnity Insurance.

CANCELLATION

If The Reportage Company have to cancel this contract for reasons beyond their control (death, injury, sickness, etc), their liability shall be limited to a full refund of all monies paid. If the client cancels this contract after a period of 14 days from the date of signing the contract the following charges apply as a percentage of the total fee due as compensation for loss of income for The Reportage Company:

Number of days before the wedding	60 days or less	100%
	61 – 90 days	75%
	91 – 120 days	50%

Should the cancelled wedding turn out to be a postponement, then, subject to The Reportage Company availability, all monies paid may be applied to the new wedding. In this case, the total fees chargeable shall be the fee which applies at that time. In the event that The Reportage Company take another wedding booking for your cancelled or postponed date a full unconditional refund of your deposit and monies paid shall be made.

COMPLAINTS PROCEDURE

Please address any complaints to The Reportage Company either by email, telephone as per our contact details below. We will endeavour to respond to any complaint within 2 working days of receipt.

PRIVACY

The Reportage Company will store your name and wedding details on a private internal database. These details will not be made available to third parties. Should you wish to have your details removed from our database, please advise us in writing to the address below.



Date of Wedding:
Bride's Name:
Address:

Time of Wedding:
Groom's Name:
Address:

Bride's Home Telephone:
Bride's Work or Mobile:
Bride's Email:

Groom's Home Telephone:
Groom's Work or Mobile:
Groom's Email:

I have read and fully understand the schedule and terms of agreement of this Contract and realise that this contract becomes effective immediately. I agree that cancellation rates will apply in case of any cancellation by me.

Signed:

Date:

TO BE SIGNED BY THE REPORTAGE COMPANY:

I confirm that I have received a signed copy of the above contract and payment of £400 as a deposit.

Signed:

Date: